ODL Annual Report - Fiscal Year: 2006

☑ Finalized ☐ Approved

Library: **BETHANY PUBLIC LIBRARY**

Library Data and Demographics

☑ Section Finalized   Estimated Data? NO

Name:	BETHANY PUBLIC LIBRARY
County:	OKLAHOMA Type: BR

Mail Address:	SAME AS ST. ADDRESS
Street Address:	3510 N MUELLER

City: BETHANY   Zip: 73008-3971 (Street)   73008-3971 (Mail)

Phone: 405-789-8363   Fax: 405-789-5318

Toll Free - 800#:

Director's Email: kprince@metrolibrary.org

Library's Web Page: www.metrolibrary.org

Population:

	Adult	Juvenile	Total
City:	15,232	4,554	19,786
County:	509,359	175,184	684,543

County Service Area: 718 Square Miles   Do you serve all in county w/o charge? YES

If NO, Describe:

Director/Librarian: Katrina Prince

Person Completing: Stuart Williamson

Number Of Branches: 0   BookMobiles: 0   Other Outlets: 0

Note:

Total Staff FTE	12.43	MLS FTE	3	Librarian FTE:	1	Other FTE:	8.428

Library Data and Demographics(2)

Square Footage For Library: 8280   Do you have meeting rooms?   YES

Housed in a building owned or maintained by local government or the system?:   Y

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?   N

Total amount spent of building maintenance and/or rent: $8,884.00

Building maintenance and/or rent paid by: SYSTEM

  -- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:	USH-5 Earnest Istook
Oklahoma House District:	H-84 Sally Kern
Oklahoma Senate District:	S-30 Glenn Coffee

Holdings

☑ Section Finalized   Estimated Data? NO

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	33,711	31,688	8,299	9,971
Juvenile:	19,795	18,409	3,501	2,843
Total Bound:	**53,506**	**50,097**	**11,800**	**12,814**
Unbound Current Serial Subscriptions (Non Electronic)	104.00	103.00	3.00	0.00
Total Printed Materials:	**53,610.00**	**50,200**	**11,803**	**12,814**

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	2,907.00	2,907.00	965.00	1,118.00
Video Materials:	2,821.00	2,821.00	1,042.00	754.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	63.00	40.00	8.00	4.00
Total Electronic Materials:	**63.00**	**40**	**8**	**4**

Database Detail:	
- Paid by your Library	161
- by other coop	0
- by State Library	23

Library Hours

☑ Section Finalized

	Main/HQ		
Hours open per week:	65.00	Total Annual Hours:	3,380.00
Hours after 5pm M-F:	17.00		
Hours Sat, Sun:	8.00		
Days Closed for Holidays:	13.00		

Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Regular Hours Per Week   65.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

Total Summer Hours Per Week   65.00

Reference/Circulation

☑ Section Finalized   Estimated Data? NO

Annual Circulation Transactions

Adult   Juvenile: **Total:**

332,986   143,527   476,513

Annual Circulation Transactions Per Capita: 24.08

Borrowers

☑ Section Finalized   Estimated Data? NO

Number Of Registered Borrowers

Adult: Juvenile: **Total:**

21,011   8,225   29,236

Number of Family Cards: 0

Re-Register?   YES

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☑ Section Finalized   Estimated Data?   NO

Programs		Number	Attendance
Summer 6/05 - 8/05	Note: Last Years Program	22	2089
Other programs for children 7/05 - 6/06		99	5390
Programs given for adults 7/05 - 6/06		33	1540
Programs given for teens 7/05 - 6/06		5	320
Total Programs:		**159**	**9339**
Program Attendance Per Capita:			0.47

Continuing Education/Internet Use   ☑ Section Finalized   Estimated Data? NO

Continuing Education

# of Staff	# of Board	Total CEs
18	0	17

Electronic Service and Internet Use

Does your library provide electronic services?   YES
(eg. bibliographic and full-text databases, multimedia, InfoTrac)

Does your library have internet access?   YES

    Number of users annually   34530

    Number of Headquarter/Main Internet Stations?   Total

Public   7   Staff: 7   Shared   0   14

Internet access is via: DEDICATED
Internet have WIFI?:   YES
Type of connection: OTHER   100MB
Does your library use an internet filter   Y
    - If yes, which filter: SmartFilter Bess Ed

Does your have a web page?   [ ]
    - Update When?   [ ]
    - Which Software?   [ ]
    - Hosted Where?   [ ]

Salaries and Benefits   ☑ Section Finalized   Estimated Data?   NO

Salaries

Beginning Librarian's Annual Salary:	$33,093
Director's Current Annual Salary:	$56,742
Director's Hours Per Week:	40
Salary @ On 5.15 per hour:	$10,712

Other Salaries   (Annual)

Assistant or Deputy Director (Avg)	$0	Department Head	$70,990
Information Technology Director:	$77,896	Selector:	$53,321

Board/Staff Data   ☑ Section Finalized

Months The Board Meets

☑ Jan   ☑ Feb   ☑ Mar   ☑ Apr   ☑ May   ☑ Jun

☑ Jul   ☑ Aug   ☑ Sep   ☑ Oct   ☑ Nov   ☑ Dec

Board meeting time:	3:30pm
In which week?	3rd
Day of week:	THUR
MeetFrequency	MONTHLY

Number of Board Members:	0
Number of Staff Members:	18

Equipment

☑ Section Finalized

Photocopier?	YES	Automated Circulation System?	YES
Microfilm/Fiche Reader/Printer?	NO	Which automation system?	Other
Microcomputers?	YES	Windows Based?	YES

Number of microcomputers:

Public:	14	Automated Public Access Catalog?	YES
Staff:	7	Number of OPACs only:	4
Shared:	0		

Policies and Catalog

☑ Section Finalized

Policies

Friends of Library Group?	NO	Local Literacy Program?	NO

Friends Contact Name and Address

Literacy Contact Name _ Phone

Written statement of purpose?   YES   2005   Year last reviewed